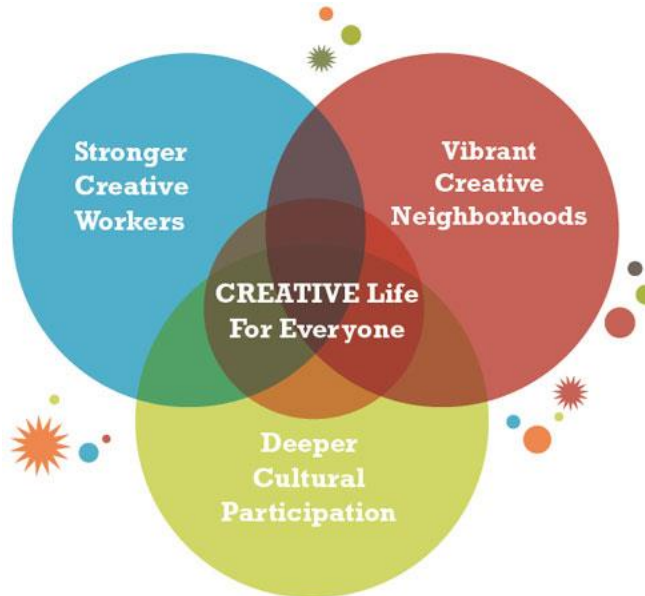




MISSION: DRIVE A VIBRANT AND EQUITABLE COMMUNITY THROUGH THE ARTS



AGENCY REPORT

for

August 18, 2016

Metro Office Building 2nd floor, Davidson Conference Room
800 2nd Avenue South, Nashville

Commissioners: Jane Alvis, Niki Coffman, Manuel Delgado, Dr. Ruth Ross Edmonds, Laurie Eskin, Mohamed-Shukri Hassan, Clay Haynes, Larry Keeton, Joseph (Pepe) Presley, Stephanie Pruitt, Marielena Ramos, Paula Roberts, Jim Schmidt, Hope Stringer, and Santi Tefel

Overall Action/Approval Items

- Witness Walls Budget Amendment
- THRIVE Proposals

Strategic Goal: Increase Resources for the Creative Ecosystem

Program	Training/Tool	Policy/Research	Partnership
	NEA Learning Lab continues August 27 with Nuts & Bolts day (project management)	Bi-Monthly Meeting with Audra Ladd @ Mayor's Office about coordination In development of long range funding framework for Mayor to review this Fall.	Hosting NEA Chairman Jane Chu for site visit on 8/22.
FY17 TAC – 26 ABC Applications were reviewed and scored. Awards were announced on Monday, August 15, 2016		Conducting audience surveys for AEP5 study. To date, 678 surveys collected.	
5 Public Art Projects in active fabrication; 8-10 projects in development	Jen in national coalition with ArtPlace America, Kresge and others to examine training for artists in community/civic practices	Jen and AFTA working to outline elements of CREATE ACT (Senator Mark Udall—NM)	Connected with Arts and Science Council of Charlotte-Mecklenburg Co and the Community Engagement Team about funding structure changes.
Three THRIVE proposals up for approval	Artober Nashville community partner meetings scheduled July-Sept.		ArtCamp Nashville event during Artober to foster education and collaboration for artists;

Strategic Goal: Cultivate Equity in the Creative Ecosystem

Program	Training/Tool	Policy/Research	Partnership
Working on contract with Crossroads for Systemic Anti-Racism Training in the fall and spring. Hired Olusola as agency's first Cultural Equity Coordinator.	Developing new slate for PAC. Jen to lead planning session with US Urban Arts Federation about Equity Practices at annual Grant Makers in the Arts Conference (October).	Public Art Community Investment Plan: Preliminary draft plan due by end of August.	Article on THRIVE in Grantmakers in the Arts Reader.
Staff is finalizing the schedule for the Racial Equity in Arts Leadership (REAL) program.	Jen to present session on Equitable Grantmaking at GIA national conference.	Staff presented FY18 Guidelines to Grants Committee—working on integrating their feedback for full Commission consideration in September.	Working with Juvenile Court to identify opportunities for arts interventions-Olusola conducted site visit with frontline staff on 8/8.

Staff Providing Individual Consultations with Potential THRIVE Applicants.		Staff is observing processes and assessments in various departments at the Juvenile Court.	Jen asked to deliver keynote at Indiana University Graduate School Arts Symposium in November (focus on equity).
<i>Arts Buzz</i> released to over 1,100 recipients			Metro Arts hosting meeting with Opportunity Now (Mayor's youth jobs effort) to explore needs in the arts ecosystem for Youth Employment.
Artist Directory comprised of 420 profiles			
Free Artober Nashville calendar promotes arts & cultural events for free with added social media exposure.			

Strategic Goal: Improve Neighborhood Creative Infrastructure

Program	Training/Tool	Policy/Research	Partnership
Learning Lab ongoing	THRIVE projects funded in neighborhoods throughout the County.	Working with Mayor's Office OEOE, Planning and Zoning on conversations related to creative workers, housing, production and workforce support.	In discussions with Norf. Collective and Thaxton Waters about artist displacement issues in Jefferson Street corridor.
Metro Arts supporting Metro Planning NEA grant for maker study/activation in Wedgewood Houston.	THRIVE Shop Talk at Homegrown Taproom and Market in Donelson on August 9, 2016.	Parks Master Plan Meetings Envision Cayce Planning Meetings.	Make Nashville opened its first dedicated space in August.
Discussion with Public Works about Public Art integration with Intersections initiative.	Conducted outreach in Council District 33 at Request of CM Sam Coleman	Worked with USDOT on North Nashville planning sessions and paid artists to participate.	PA staff participating on Envision Nolensville Pike (and ArtPlace grant) and Envision Cayce Advisory Groups.

Strategic Goal: Lead By Example

Program	Training/Tool	Policy/Research	Partnership
Olusola and Laurel attended the Hunters Lane High School Advisory Council meeting on Aug 4, 2016.			<i>Creative Exchange</i> Toolkit on bike racks completed and live.
Finalized hiring for Cultural			In discussions with POLICY

Equity Coordinator and Neighborhood & Artist Development Coordinator.			LINK on national cohort on equity, arts, public policy
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Monthly Updates

Public Art

- **Stix** –Final landscaping is installed and project is complete. Staff has negotiated an annual maintenance agreement for the site with Premiere Landscaping and is also managing the NES utility costs directly. A direct request was made to Council in June to cover this budget item.
- **Witness Walls** –The Metro Arts Commission voted in July to approve a one-time design change to the final design pending budget review at its August meeting. An expanded project budget was reviewed and approved at the August Public Art Committee meeting. That change, offered by the artist after communication with the Nashville Civil Rights Veterans Association, will provide for the inclusion an image of Rev. Kelly Miller Smith, Sr. in the final design. Civic Engineering is completing electrical/irrigation drawings and Geotek TN is completing a geotechnical report. The structural drawings for the walls and foundations have been submitted. The fountain design and the music component are being developed and those drawings will be submitted separately. The artist will submit timeline for completion and installation and a pre-construction meeting will be held. Staff is working with Historical Commission and Special Collections at the Library on interpretive materials to support *Witness Walls*. The “My Witness” project, a partnership with One Voice Nashville, will result in podcast interviews between Civil Rights veterans and area high school students. The podcasts will be made available on a dedicated *Witness Walls* web site managed by Metro Arts.
- **Bike Racks** –Fabrication is complete on three of the four designs, *Bookshelves* (Looby Library) and *Bee Cycle* (Hadley Park) and *Intersection Rails* (North Library) and fabrication on the fourth design, *Groundball* (First Tennessee Park) is well underway. Staff is working closely with Roy T. Goodwin, Civic Engineering, Library and Parks staff to prepare for the installation of the three completed designs in early September. *Ground Ball* installation will take place later this fall.
- **Learning Lab** – On July 22nd the Learning Lab artist met with local community partners such as Nashville Public Library, Urban Housing Solutions, Nashville General Hospital, Juvenile Court and many others to explore potential partnership opportunities. The third training session will take place on August 27th and the focus will be on the “Nuts and Bolts” of public art. During the day long session, local subject matter experts will cover topics such as contract negotiation, project management best practices and how to work with a fabricator/design team. There will also be brief presentations by Metro Arts staff as well as Learning Lab facilitator Rebecca Martinez. In addition to the 25 Learning Lab artists, individuals who applied to the Lab but were not selected, will be invited to attend the session. Metro Arts staff is also currently working on an application/funding structure for the final Learning Lab projects.
- **Public Art Community Investment Plan** – The consultant team was in town June 29 – July 1. Several meetings were held with staff, stakeholder groups and the Public Art Committee. Preliminary recommendations are starting to emerge and are being reviewed. A draft of the plan is due to staff in late August. The team will return in September to review recommendations with the PAC, advisory groups and other community and Metro stakeholders.
- **MPO/Envision Nolensville** – Staff has been participating in the Envision Nolensville transit-oriented planning process. The MPO, Transportation for America and Conexion Americas have approached Metro Arts to partner on potential placemaking activities along the corridor.
- **Madison/Smith Springs Community Centers** – Staff is working on project parameters and defining an artist selection process that will be brought to PAC for review in the coming months.
- **Donated Artworks** – The Bridgestone donation and agreement is being negotiated and should be completed by late August/September.
- **Other Planning Projects** – Staff is participating in MDHA’s Envision Cayce meetings and discussions. Staff also participated in recent US Department of Transportation meetings in North Nashville. Three Learning Lab artists also participated at the request of Metro Arts.

Grants

- **Metro Arts Grants** – All FY16 grants have been successfully closed. FY17 Revised Budget and Invoice 1 forms have been released in GO Grants. Contracts are being distributed upon receipt of these forms from the grantees. Staff met with the Grants and Awards Committee on August 10, 2016 to discuss a draft of the FY18 Grants Guidelines. Based on that discussion, the committee will review an updated version at the beginning of September, 2016. We are working with two Basic Operating Support grantees on grant compliance. At this time, both organizations will be able to move forward with their FY17 contract but will be monitored over the next few months to ensure appropriate program delivery.
- **ABC Grants** -The ABC (Arts Builds Community) grants, for which Metro Arts is the designated agency, facilitated the review of 26 applications for FY17. Five citizen review panelists and one TN Arts Commissioner adjudicated the applications. Allocations were completed and sent to TAC for approval. Metro Arts proposed that 14 of the 26 proposals receive funding. Awards were announced on Monday, August 15, 2016. Funded projects will begin as early as August 16, 2016.

THRIVE

- THRIVE Shop Talk convened at Homegrown Taproom and Marketplace on August 9, 2016. To date there have been 19 inquiries. There are three proposals up for approval currently.

Public Programs

- **Racial Equity in Arts Leadership (REAL) Learning Cadre** - Plans for the FY17 program continue to be developed to further support the work of the FY16 Cadre and to start a second cadre opportunity for arts leaders. Plans for the lecture series, workshops, Lunch –and–Learn sessions, and cadre session are under development. Contract details are in process for the 2.5 day workshop in the fall and 1 day workshop in the spring on understanding and dismantling institutional racism.
- **Artober Nashville** – The Arttober Nashville web site has migrated to the new WordPress platform with added administrative functionality and better compatibility across mobile platforms. Community partner meetings began July 8 with a workshop led by Kia Jarmon, our social media engagement strategist. New this year is a Google community that staff created to share resources and information with partners about the celebration. A kick-off/proclamation day is being coordinated for September in partnership with Lonnell Matthews from the Mayor’s Office of Neighborhoods and Community Engagement and Brian Sexton of SpreadLuv LLC. Metro Arts staff is serving on the planning committee for ArtCamp Nashville a one-day event that will be held on October 15 that provides educational and networking opportunities for local artists and creatives to come together in order to strengthen creative partnerships, improve sustainability, and further the artistic community in middle Tennessee. Staff is developing a street team calendar of events to attend leading up to October 1.

Restorative Justice Arts Interventions – Tribble is spending time with the various staff at the Juvenile Justice Center in order to learn ways the arts might be inserted in referral, assessment, intervention and accountability measures through the existing processes at the JJC. Staff is surveying the field of arts organizations, artists, and arts providers who already serve and might be interested in serving youth and families in crisis through the arts. Metro Arts and the Oasis center is starting to develop a survey for potential providers, and an outline for training tools for artists and organizations in the near future.

Operations

- Olusola Tribble has accepted Cultural Equity Coordinator position.
- Lauren Fitzgerald has been hired as Neighborhood & Artist Development Coordinator. She begins on August 29.
- We have posted request to hire additional PT/Temporary project coordinator for public art to support capacity needs.
- Jen accepted into National Executive Leadership Forum at Sundance.
- **Arts & Economic Prosperity V Report** - Metro Arts is on track with our participation in the national AEP 5 study. To date, we have collected almost 700 audience-intercept surveys. Second quarter surveys have been sent to AFTA. The organizational survey was emailed to participating organizations on July 11, 2016. The original deadline for completion was August 5, 2016 but due to many technical glitches in the DataArts system, this deadline has been extended to August 24, 2016. Our AEP5 intern Elizabeth Ogugum has been actively reaching out to participants via email and phone offering to answer questions and provide technical support.
- **PENCIL Partnership | Hunters Lane High School** – Laurel and Olusola attended the Hunters Lane Advisory Council meeting on Aug 4, 2016. We met with the IB team to discuss how Metro Arts can facilitate some learning opportunities for Hunters Lane students this year. Metro Arts was nominated to serve on the Partnership Council representing Hunters Lane for the 16/17 school year. This larger council includes business partners from all Metro Academy schools. The council will meet quarterly to discuss system-wide issues and opportunities.

Financial Report

Fiscal Year 2017 Summary Report as of	8/9/2016			
	Budget	Actual	Remaining	Notes
Total Salaries	\$490,500	\$49,356	\$441,144	Increased by \$87,100 from FY16. Includes NEW FTE, and Pub Art Staff reallocation to General Fund.
Total Fringes	\$168,200	\$19,289	\$148,911	Increased by \$19,300 from FY16. Increase to accommodate Salary changes
Total Operational	\$239,500	\$7,691	\$231,809	Increased by \$65,000 from FY16. Includes \$50,000 for Temporary Public Art projects and \$15,000 for Ongoing Public Art Maintenance not applicable to Percent Funds.
Total Internal Services	\$37,200	\$361	\$36,839	Increased by \$3,900 from FY16 for ITS Billing.
Total TAC MCI Grant (Operating)	\$67,700	\$0	\$67,700	Increased by \$2,200.
Total TAC ABC Admin	\$5,180	\$0	\$5,180	Increased by \$780
Total TAC ABC Regrants	\$29,380	\$0	\$29,380	Increased by \$4,220

Total Metro Arts Grant Contributions	\$2,195,200	\$0	\$2,195,200	Increased by \$285,000 from FY16.
TOTALS For FY2016	\$3,232,860	\$76,697	\$3,156,163	Total increases for FY17: \$467,460
	Accrued Balance	Actual	Remaining	Notes
Special Purpose Fund	\$54,533	\$437	\$54,096	
	Accrued Balance	Actual	Remaining	Notes
Convention Fund	\$39,395	\$0	\$39,395	

Fiscal Year 2016 Summary Report as of	8/9/2016			
	Budget	Actual	Remaining	Notes
Total Salaries	\$403,400	\$375,139	\$28,261	
Total Fringes	\$148,900	\$131,817	\$17,083	
Total Operational	\$174,500	\$169,276	\$5,224	
Total Internal Services	\$33,300	\$33,247	\$53	
Total TAC MCI Grant (Operating)	\$65,500	\$65,500	\$0	
Total TAC ABC Admin	\$4,440	\$4,440	\$0	
Total TAC ABC Regrants	\$25,160	\$25,160	\$0	
Total Metro Arts Grant Contributions	\$1,910,200	\$1,905,267	\$4,933	
TOTALS For FY2016	\$2,765,400	\$2,709,846	\$55,554	

	Accrued Balance	Actual	Remaining	Notes
Special Purpose Fund	\$73,235	\$19,157	\$54,078	

	Accrued Balance	Actual	Remaining	Notes
Convention Center Fund	\$37,566	\$0	\$37,566	

Financial Report

Percent for Public Art Fund Report

8/4/2016

Revenues

Capital Spending Plan 2001	\$473,991
Capital Spending Plan 2002	\$413,319
Capital Spending Plan 2003	\$1,164,191
Capital Spending Plan 2005	\$487,367
Capital Spending Plan 2006	\$643,311
Capital Spending Plan 2007	\$1,253,687
Capital Spending Plan 2008	\$647,050
Capital Spending Plan 2009	\$1,267,300
MTA Bus Stop Credit for Twenty Eighth Avenue Connector	\$29,772
Capital Spending Plan 2011, 2013	\$2,568,500
Capital Spending Plan 2014, 2015	\$1,585,350

Total Revenues	\$10,533,838
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Total Expenditures	(\$5,278,286)
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Subtotal	\$5,255,552
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Encumbrances

Funds Assigned to Bike Racks, Phase 3	(\$245,050)
Funds Assigned to Civil Rights Public Art Project	(\$119,838)
Funds Assigned to Community Reinvestment Plan	(\$120,291)
Funds Assigned to Madison Park Community Center	(\$490,000)
Funds Assigned to Public Square - Civil Rights Project	(\$332,129)
Funds Assigned to Smith Springs Park	(\$210,000)
Funds Assigned to Capital Maintenance	(\$50,000)
Funds Assigned to Staff Administration	(\$261,699)

Total Encumbrances	(\$1,829,007)
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Total Available Funds	\$3,426,545
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4% Fund Allotment November 2011	\$25,000
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4% Fund Allotment November 2014	\$50,000
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Total Expenditures	-\$36,063
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4% Funds Remaining	\$38,937
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Media Links

Community Engagement

ArtsLink, Spring2016 Issue, [REAL talk in Nashville](#)

[GIA reader, Summer 2016 Issue, Expanding Cultural Family](#)

[GIA web conference, July 21, 2016, Before the Announcement](#)

Public Art:

[Nashville arts commission emphasizes local public art](#), Tennessean, May 18, 2016

[Witness Wall To Honor Civil Rights Movement In Nashville](#), Channel 5, April 21, 2016

The Tennessee Tribune, July 7-13, 2016, 'Witness Walls' Going Forward Despite Protest

Important Dates

Wed, Sept 7, 2016	Noon	Grants and Awards Committee Meeting
Tues, Sept 13, 2016	10:30am	Public Art Committee (PAC) meeting
Thurs, Sept 15, 2016	Noon	Metro Arts Commission Meeting